



Council Meeting Minutes
Tuesday, October 4, 2011
9:30 a.m.
Council Chambers, Town Hall

Mayor M. Morrison (left at 12:00 p.m. – Personal Business)
D. Beffort
N. deBoer
P. Foley
G. McClure (Arrived at 9:36 a.m.) (left at 1:30 p.m. – Personal Business)
R. Mezzapelli
R. Paterak
A. Thompson
R. Whitehead

Chief Administrative Officer: D. Barnes
Fire Chief: B. Bigrigg
Director of Public Works: C. Campbell
Director of Development Approval & Planning Policy: M. Hall
Senior Policy Advisor: B. Johnston
Corporate Communication Manager: L. Johnston
Council/Committee Co-ordinator: B. Karrandjas
Director/Chief Financial Officer/Deputy CAO: R. Kaufman
Director of Administration/Town Clerk: K. Landry
Economic Development Officer: B. Roberts
Director of Parks & Recreation: K. Scott
Treasurer: F. Wong

Other Staff Present Specific Items Only

Senior Transportation Planner: K. Chawla
Community Development Planner: R. Conard
Operator 1, Public Works: K. Elen
Operator 1, Public Works: B. Ewles
Operator 1, Public Works: R. Jones
Web Editor and Graphic Design Specialist: B. Kelly
Manager of Development: S. Kirkwood
Captain/Training & Driver Licensing Officer: P. Lewko
Operator 1, Public Works: J. Montgomery
Environmental Progress Officer: S. Peckford
Energy and Environmental Coordinator: J. Schembri
Operator 1, Public Works: D. Shiel
Manager of Revenue: P. Tollett
Senior Manager, Capital Projects & Project Management: R. Trudeau
Heritage and Policy & Sustainability Assistant: P. Vega
Manager of Policy & Sustainability: H. Xu
Project Manager-Reengineering: V. Zulinov

1. CALL TO ORDER

Mayor Morrison called the meeting to order at 9:30 a.m.

Councillor Thompson assumed the role of Chair at 1:00 p.m.

2. APPROVAL OF AGENDA

Moved by R. Paterak - Seconded by D. Beffort

2011-593

That the agenda for the October 4, 2011 Regular Council Meeting as amended, be approved.

Carried.

3. DISCLOSURE OF PECUNIARY INTEREST – None stated.

4. CLOSED MEETING

Council was in Closed Meeting from 9:32 a.m. to 10:27 a.m.

Moved by A. Thompson – Seconded by R. Paterak

2011-594

That Council shall go into closed session under Section 239 of the *Municipal Act* for the purpose of:

- A proposed or pending acquisition or disposition of land by the municipality or local board:
 - Confidential Report CAO-2011-006 – EMG Lease.

Carried.

Moved by A. Thompson – Seconded by P. Foley

2011-595

That Council move into open session.

Carried.

5. MATTERS ARISING FROM CLOSED MEETING

1. Confidential Report CAO-2011-006 re: A proposed or pending acquisition or disposition of land by the municipality or local board – EMG Lease.

Moved by R. Whitehead – Seconded by N. DeBoer

2011-596

That Confidential Report CAO-2011-006 regarding A proposed or pending acquisition or disposition of land by the municipality or local board – EMG Lease, be received; and

That staff proceed as directed.

Carried.

NOTE: A correction to the Report number as noted on the Addendum Agenda was noted.

6. PRAYER AND O CANADA

Councillor Thompson opened the meeting with a prayer.

7. SUMMARY OF ADDENDUM ITEMS

Amended Closed Meeting item – changed from verbal to written report

1. Confidential Report from CAO-2011-006 re: A proposed or pending acquisition or disposition of land by the municipality or local board – EMG Lease. (45 minutes)

Withdrawal of Closed Report

2. Confidential Report PW-2011-026 re: Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board and a proposed or pending acquisition or disposition of land by the municipality or local board – Insurance Claim Drainage. (45 minutes) – withdrawn.

8. DISCLOSURE OF PECUNIARY INTEREST – None stated.

9. COUNCIL WORKSHOP – None scheduled.

10. INTRODUCTIONS OF NEW STAFF

1. Haiqing Xu, Manager of Policy & Sustainability introduced Pamela Vega, Heritage and Policy & Sustainability Assistant.

11. DELEGATIONS

1. Dr. Cheryl Van Daalen-Smith, Fr. Larry Leger and Mr. Carmel Hili, Steering Committee of CHPS (Caledon Homelessness Partnership Strategy) re: Report “A Home in the Hills” and next steps surrounding Caledon homelessness initiatives.

Moved by R. Paterak – Seconded by A. Thompson

2011-597

That the delegation of Dr. Cheryl Van Daalen-Smith, Fr. Larry Leger and Mr. Carmel Hili, Steering Committee of CHPS (Caledon Homelessness Partnership Strategy) regarding Report “A Home in the Hills” and next steps surrounding Caledon homelessness initiatives, be received.

Carried.

2. Scott Arbuckle, IBI Group re: Proposed Zoning By-law Amendment.

Moved by N. deBoer – Seconded by P. Foley

2011-598

That the delegation of Scott Arbuckle, IBI Group regarding Proposed Zoning By-law Amendment, be received.

Carried.

3. Sylvia Kirkwood, Manager of Development re: Update on Top Floor Construction.

Moved by R. Paterak – Seconded by R. Whitehead

2011-599

That the delegation of Sylvia Kirkwood, Manager of Development and Vladimer Zulinov, Project Manager-Reengineering regarding Update on Top Floor Construction, be received.

Carried.

NOTE: Council requested that all areas be “accessible”, i.e. door and meeting room and that the plan be reviewed by the Accessibility Committee.

4. Association of Ontario Road Supervisors ROADEO competition.

Moved by P. Foley – Seconded by R. Paterak

2011-600

That the delegation of Association of Ontario Road Supervisors ROADEO competition, be received.

Carried.

12. COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS

- 12.1 Announcements - None.

- 12.2 Urgent Business.

Moved by P. Foley – Seconded by R. Mezzapelli

2011-601

That Council waive the procedural by-law to introduce a Notice of Motion regarding Active Communities Pledge as it is time sensitive.

Carried.

Moved by R. Mezzapelli – Seconded by P. Foley

2011-602

That Council support taking the “Active Communities Pledge” to increase active transportation within the Town of Caledon.

Carried.

- 12.3 Notices of Motion – printed with the agenda.

- (i) Councillor deBoer re: Tax Write Off

Moved by N. deBoer – Seconded by R. Paterak

2011-603

Whereas the Town of Caledon’s past practice of providing a “grace period” for the payment of property taxes ended on June 15, 2011; and

Whereas the Town notified taxpayers of the Town’s revised late payment charges for the non-payment of property taxes via newspaper advertisements over several months, the Town’s internet site, a pamphlet included with the final 2011 tax bill, and via the final tax bill itself; and

Whereas certain Town of Caledon property taxpayers incurred late payment charges for the August 30, 2011 tax installment following the “grace period” change;

Therefore be it resolved that Council enact a by-law to:

- provide the Treasurer or designate a one-time authorization to write-off late payment charges related to the late payment of the August 30, 2011

only property tax installment payment provided that the taxpayer qualifies for and enrolls in the Town's pre-authorized payment plan, on or before October 30, 2011, for a minimum of 3 years (commencing 2012 and ending in 2014); and

- authorize staff to add the late payment charges back onto the tax account should the taxpayer withdraw from the pre-authorized payment plan (PAP) or the pre-authorized plan be terminated by the Town for two missed PAP payments, prior to the last PAP in 2014.

Carried.

12.4 Notices of Motion – presented at meeting.

12.5 Council Inquiries – None.

- (i) Councillor Beffort advised that he has been receiving many phone calls from residents expressing appreciation for the work by Town of Caledon staff.
- (ii) Councillor Paterak requested staff to report back to Council on the potential environmental benefits of using "salt" versus "chlorine" for the treatment of pool water.

13. REGULAR BUSINESS

1. ADM-2011-050 re: Records Centre Update.

Moved by R. Paterak – Seconded by R. Mezzapelli 2011-604

That Report ADM-2011-050 regarding the Records Centre Update, be received.

Carried.

2. ADM-2011-067 re: Amendment to 2011 Council Meeting Schedule.

Moved by R. Paterak – Seconded by P. Foley 2011-605

That Report ADM-2011-067 regarding an amendment to the 2011 Council Meeting Schedule, be received; and

That Council amend the 2011 Council Meeting Schedule by modifying the schedule to add a Workshop on December 14, 2011 for the purpose of providing an update on the Mayfield West Phase 2 Secondary Plan and any other matter determined by the CAO should time permit; and

That the amended 2011 Council Meeting Schedule be posted on the Town's website.

Carried.

3. CS-2011-049 re: Delegation of "Sickness or Extreme Poverty" Tax Appeals to the Assessment Review Board.

Moved by R. Paterak – Seconded by N. deBoer 2011-606

That Report CS-2011-049 regarding the Delegation of "Sickness or Extreme Poverty" Tax Appeals to the Assessment Review Board be received; and

That Council enact a by-law authorizing the Assessment Review Board to exercise the Council's functions under section 357 (1) (d.1) and 357 (5) with respect to applications made under subsection 357 (1) (d.1) of the *Municipal Act, 2001*; and

That the by-law apply to applications made in and after the year in which such by-law is passed and shall continue to apply until repealed; and

That a certified copy of the by-law be forwarded to the registrar of the Assessment Review Board and to the Municipal Property Assessment Corporation.

Carried.

4. CS-2011-052 re: 2012 Property Tax Changes.

Moved by R. Whitehead – Seconded by P. Foley

2011-607

That Report CS-2011-052 regarding 2012 Property Tax Changes be received; and

That the tax installment due dates be changed from the last Tuesday of the installment month to the first Thursday of the installment month; and

That the 2012 and future tax installment months be set to March, May, July and September from March, May, August and October; and

That effective 2012, the 10-month Pre-Authorized Payment (PAP) plan payments be adjusted to reflect the first six months (January to June) based on the previous years' rates and the last four months (July to October) based on the current years' rates and payments to-date; and

That effective 2013, all Pre-Authorized Payments have a payment date change to the first of the month the payments are due from the first Friday of the month the payments are due; and

That the new fees and fee increases proposed in Schedule A of Report CS-2011-052 be approved and included in the 2012 Operating Budget and the 2012 Municipal Fees By-law.

Carried.

Moved by R. Whitehead – Seconded by P. Foley

2011-608

That tax arrear notices not be mailed out for balances less than \$5.00 during the year.

Carried.

Moved by R. Whitehead – Seconded by P. Foley

2011-609

That Council authorize the Treasurer or designate not to collect balances of \$5.00 or less at the end of the year and to write off these amounts.

Carried.

Moved by R. Whitehead – Seconded by P. Foley

2011-610

That Council authorize the Treasurer or designate not to refund balances of \$5.00 or less at the end of the year and to write off these amounts.

Lost.

5. DP-2011-075 re: Draft Regional Official Plan Amendment 26 – Supplemental Policies (Incentives for Intensification, Petroleum Resources, Human-made Hazards, Special Policy Areas, Compatible Active Recreation and Transportation Schedules, Figures and Policies).

Moved by N. deBoer – Seconded by R. Mezzapelli

2011-611

That Report DP-2011-075 regarding Draft Regional Official Plan Amendment 26 – Supplemental Policies (Incentives for Intensification, Petroleum Resources, Human-made Hazards, Special Policy Areas, Compatible Active Recreation and Transportation Schedules, Figures and Policies) be received; and

That a copy of Report DP-2011-075 be forwarded to the Region of Peel as the Town of Caledon's comments on draft ROPA 26 and that Council request the Region to address these comments as appropriate; and

That copies of Report DP-2011-075 be forwarded to the Cities of Brampton and Mississauga for their information.

Carried.

6. DP-2011-076 re: Proposed Zoning By-law Amendment to Remove the 'H1' and 'H3' Holding Symbols from Lands Legally Described as Part of Lot 1, Concession 6 (Albion), Designated as Parts 2, 7 & 9 on Plan 43R-31997 and Part 1 on Plan 43R-32505, Northwest Corner of Mayfield Road & Highway 50, Ward 5, Applicant: IBI Group on behalf of IGRI Industrial Fund GP Ltd. and Mayfield and Fifty Developments Inc., File No. RZ 11-10.

Moved by R. Mezzapelli – Seconded by P. Foley

2011-612

That Report DP-2011-076 regarding Proposed Zoning By-law Amendment to remove the 'H1' and 'H3' Holding Symbols from lands legally described as Part of Lot 1, Concession 6 (Albion), Designated as Parts 2, 7 & 9 on Plan 43R-31997 and Part 1 on Plan 43R-32505, Northwest corner of Mayfield Road and Highway 50, Ward 5, Applicant: IBI Group on behalf of IGRI Industrial Fund GP Ltd. and Mayfield and Fifty Developments Inc., File No: RZ 11-10, be received; and

That Council enact a By-law to remove the 'H1' Holding Symbol from Prestige Industrial – Holding 1 (MP-H1) and to remove the 'H3' Holding Symbol from Prestige Industrial – Exception 311 – Holding 3 (MP-311-H3), applied pursuant to the Town of Caledon Comprehensive Zoning By-law 2006-50, as amended from the subject lands.

Carried.

NOTE: Staff were directed to prepare quarterly reports to Council advising of any new openings and/or tenants and occupants.

NOTE: Bullet 9 on page 5 was added in error. Bullet 10 should be Bullet 9.

7. DP-2011-079 re: Peel Climate Change Strategy Budget Implications.

Moved by R. Paterak – Seconded by P. Foley

2011-613

That Report DP-2011-079 regarding Peel Climate Change Strategy Budget Implications, be received; and

That \$60,000 to assist in the implementation of the Peel Climate Change Strategy be included in the Energy and Environment's 2012 operating budget as an unavoidable budget increase; and

That the Director of Development Approval and Planning Policy and the Manager of Purchasing and Risk Management be authorized to execute the Memorandum of Understanding among the Peel Climate Change Strategy Partners (City of Brampton, City of Mississauga, Town of Caledon, Toronto Region Conservation, Credit Valley Conservation and Region of Peel) for Strategy implementation.

Carried.

8. PW-2011-025 re: Contract Position, Development Coordinator and Engineering Reserve Fund.

Moved by R. Mezzapelli – Seconded by R. Whitehead

2011-614

That Report PW-2011-025 regarding contract position, Development Coordinator and Engineering Reserve Fund, be received; and

That staff be directed to hire, for a 6 month contract, an additional Development Project Coordinator to assist in addressing the volume of subdivision development; and

That the incremental costs associated with the additional contract Development Project Coordinator be funded from the Development Approvals Stabilization Reserve Fund to an upset limit of \$55,000; and

That a full-time Development Project Coordinator position be considered in the 2012 Operating Budget as an urgent unmet need.

Carried.

14. RECEIPT OF MINUTES

Moved by P. Foley - Seconded by R. Mezzapelli

2011-615

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting held September 15, 2011 and September 22, 2011.
- Closed Council Meetings held August 16, 2011 and September 13, 2011.

And that the minutes of the following meetings be received as written and distributed:

- Bolton BIA Board of Management Meeting held August 29, 2011.
- Heritage Caledon Meeting held September 12, 2011.

Carried.

15. **PROCLAMATIONS**

1. Fire Prevention Week – October 9-15, 2011.

Moved by R. Paterak – Seconded by D. Beffort

2011-616

Whereas the Town of Caledon is committed to ensuring the safety of all those living in and visiting our community, and homes are the locations where people are at greatest risk from fire; and

Whereas cooking equipment is the leading cause of home structure fires and associated injuries, and the third leading cause of home fire deaths; and

Whereas working smoke alarms cut the risk of dying in reported home fires in half; and

Whereas Caledon's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

Whereas residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

Whereas the 2011 Fire Prevention Week theme, "Protect your Family from Fire!" effectively serves to remind us all of the simple actions we can take to keep our homes and families safe from fire during Fire Prevention Week and year-round;

Therefore be it resolved that the Town of Caledon hereby proclaims October 9-15, 2011 as Fire Prevention Week throughout the Town of Caledon, and I urge all the people of Caledon to protect their homes and families by heeding the important safety messages of Fire Prevention Week 2011, and to support the many public safety activities and efforts of the Caledon fire and emergency services.

Carried.

16. **CORRESPONDENCE PACKAGE**

1. Moved by R. Mezzapelli – Seconded by R. Whitehead

2011-617

That the correspondence items as listed in the correspondence package for the October 4, 2011, Council meeting, be received.

Carried.

17. **PUBLIC QUESTION PERIOD** – No one in attendance came forward.

18. **BY-LAWS**

Moved by D. Beffort – Seconded by P. Foley

2011-618

That the following by-laws be taken as read three times and finally passed in open council:

2011-132 To provide that the Assessment Review Board exercise certain functions of Council pursuant to the Municipal Act, 2001 S.O. 2001, c.25.

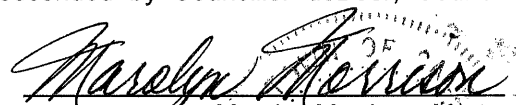
2011-133 To amend Comprehensive Zoning By-law 2006-50, as amended, with respect to Part of Lot 1, Concession 6 (Albion), Parts 2, 7 & 9 on Plan 43R-31997 and Part 1 on Plan 43R-32505, Town of Caledon, Regional Municipality of Peel.

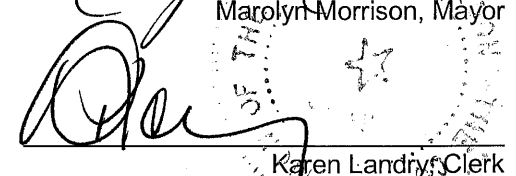
2011-134 To confirm the proceedings of the October 4, 2011 Council Meeting.

Carried.

19. **ADJOURNMENT**

On verbal motion moved by Councillor Foley and seconded by Councillor deBoer, Council adjourned at 2:12 p.m.


Marilyn Morrison, Mayor


Karen Landry, Clerk

