



General Committee Meeting Report
Tuesday, September 26, 2017
1:00 p.m.
Council Chamber, Town Hall

Chair: Councillor J. Innis
Vice-Chair: Councillor R. Mezzapelli
Mayor A. Thompson
Councillor D. Beffort (arrived at 2:58 p.m.)
Councillor N. deBoer
Councillor J. Downey (arrived at 1:23 p.m.)
Councillor A. Groves
Councillor G. McClure
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway
General Manager, Corporate Services/Town Clerk: C. deGorter
Deputy Clerk: A. Fusco
Treasurer: H. Haire
Coordinator, Council Committee: D. Lobo
Interim General Manager, Strategic Initiatives: J. Porter
General Manager, Community Services: P. Tollett
Town Solicitor: K. Stavrakos
General Manager, Finance and Infrastructure Services: F. Wong

CALL TO ORDER

Chair J. Innis called the meeting to order in the Council Chambers at 1:02 p.m.

DISCLOSURE OF PECUNIARY INTEREST – none.

CONSENT AGENDA

The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017:

STAFF REPORT 2017-97 REGARDING 2018 COUNCIL MEETING SCHEDULE

That the 2018 Council Meeting Schedule attached as Schedule A to Staff Report 2017-97 be approved; and

That the 2018 Council Meeting Schedule be provided to the Region of Peel for information purposes.

STAFF REPORT 2017-87 REGARDING RECREATION SERVICES MANAGEMENT SOFTWARE SOLUTION – SINGLE SOURCE

That a single source contract be awarded to PerfectMind Inc. for services related to the Recreation Software Migration project at a cost of \$118,118;

That the Mayor and Clerk be authorized to sign an agreement with PerfectMind Inc.; and

That an unavoidable budget increase be included in the 2018 operating budget of \$87,845 for contract license fees of \$48,845 (one-time costs of \$38,367) and one-time backfill wages of \$39,000.

STAFF REPORT 2017-107 REGARDING GROUP INSURANCE MARKET REVIEW

That the changes as outlined in the report be approved and take be effective January 1, 2018;

That a single source contract be awarded to Manulife Financial;

That the Mayor and Clerk be authorized to execute an agreement with Manulife Financial to renew the contractual arrangements of providing group insurance benefits (Life and Long-term Disability – LTD), and an Administrative Services Only (ASO) program for Health & Dental Benefits; and

That By-law 2011-059 be repealed.

STAFF REPORT 2017-94 REGARDING PROPERTY TAX LEGISLATIVE AND POLICY CHANGES

That By-law 2015-019 be amended to update the eligibility requirements to grant assistance to eligible property owners and their spouses who are elderly residents or persons with disabilities;

That the Town's delegated authority by-law be updated to provide for delegated authority to the Treasurer or their delegate with regards to the settlement and mediation of appeals before the Assessment Review Board as outlined in this report; and

That the 2018 Interim Property Tax By-law include the provision for a new monthly plan with withdrawals on the fifteenth of the month.

ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED JUNE 22, 2017

That the Accessibility Advisory Committee Meeting Report dated June 22, 2017, be received.

RECOMMENDATION FROM THE ACCESSIBILITY ADVISORY COMMITTEE REGARDING 2018 PRIORITY – COMMITTEE WORK PLAN

That Priority No. 3 Community Outreach, to explore ways to create community engagement through the creation of an Accessibility Award for businesses in Caledon, be selected as the 2018 priority from the 2014 – 2018 Committee Work Plan; and

That staff prepare the criteria, process and timeline for the award and report back to Committee in the Fall of 2017.

ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED AUGUST 31, 2017

That the Accessibility Advisory Committee Meeting Report dated August 31, 2017, be received.

RECOMMENDATION FROM THE ACCESSIBILITY ADVISORY COMMITTEE REGARDING DESIGN OF THE MAYFIELD WEST SENIORS APARTMENT

That the Region of Peel be requested to consider the following in the design of the Mayfield West Seniors Apartment:

- a) The addition of benches around the building perimeter;
- b) Review scooter room doorway entry access to ensure safety and provide visibility";
- c) add a defibrillator on each floor

That these suggestions be provided to the Regional Accessibility Advisory Committee for information.

VARIANCE TO SIGN BY-LAW

Whereas the current road sign for the Ontario Provincial Police Caledon Detachment requires replacement to meet new signage standards;

Whereas proposed enhancements to the new sign include increased visibility and the addition of an electronic message centre for important community notifications; and

Whereas Council has adopted a new Sign By-law that will take effect in January 2018 that will permit an electronic sign to be placed at the Ontario Provincial Police Caledon Detachment; and

Whereas the Town's Sign By-law 94-14 does not currently permit the use of an electronic message centre on signs within a designated settlement area pursuant to the Town's Official Plan and the Town's Zoning By-law;

Therefore be it resolved that a variance to Sign By-law 94-14, as amended be granted to permit a new ground sign to replace the current sign at the Ontario Provincial Police Caledon Detachment to contain an electronic message centre.

CONFIDENTIAL STAFF REPORT 2017-20 REGARDING A PROPOSED OR PENDING ACQUISITION OF LAND BY THE MUNICIPALITY - EXPROPRIATED LAND SIMPSON ROAD (WARD 5)

That One Hundred and Ninety Eight Thousand Six Hundred and Seven Dollars and Seventy Seven Cents (\$198,607.77) be paid to the landowner of 12485 Coleraine Drive for the expropriated land;

That the settlement of the expropriated land, in the amount of \$198,607.77, be funded from capital project 17-179 Simpson Road Servicing North of George Bolton Parkway;

That Staff be authorized to recover all costs related to the servicing of Simpson Road from benefitting landowners; and

That the Mayor and Clerk be authorized to execute all documents necessary and incidental to the settlement discussions of the expropriated land for the extension of Simpson Road.

CONFIDENTIAL STAFF REPORT 2017-21 REGARDING A PROPOSED OR PENDING DISPOSITION OF LAND BY THE MUNICIPALITY - A PORTION OF TOWN ROAD ALLOWANCE (WARD 1)

That a portion of unopened Town road allowance described as Parts 4, 5 & 6 on 43R-37817 (Ward 1) and further identified as Schedule A to Staff Report 2017-21, be stopped-up, closed and declared surplus to the needs of the Town,

That a by-law be enacted to stop-up, close and declare surplus Parts 4, 5 & 6 on 43R-37817;

That an easement in favour of Hydro One Networks Inc. be registered over Part 6 on 43R-37817 prior to the transfer; and

That the Mayor and Clerk be authorized to execute an Agreement of Purchase and Sale and any other documents necessary for the purpose of transferring the Subject Lands to the Applicant, subject to the terms and conditions set out in Confidential Staff Report 2017-21.

CONFIDENTIAL STAFF REPORT 2017-23 REGARDING A PROPOSED OR PENDING DISPOSITION OF LAND BY THE MUNICIPALITY - A PORTION OF TOWN LAND (WARD 4)

That a portion of Town land description as Parts 1, 2, 3, 5, 6 & 7 on 43R-37873 (Ward 4) and further identified as Schedule A to Staff Report 2017-23, be declared surplus to the needs of the Town, be received;

That a by-law be enacted to declare surplus Parts 1, 2, 3, 5, 6 & 7 on 43R-37873; and

That the Mayor and Clerk be authorized to execute an Agreement of Purchase and Sale and any other documents necessary for transferring the Subject Lands to the Applicant, subject to the terms and conditions set out in Confidential Staff Report 2017-23.

DELEGATIONS

Geoff Hogan, Executive Director, Southwestern Integrated Fibre Technology Inc. provided a delegation regarding Staff Report 2017-103 regarding South Western Ontario Integrated Fibre Technology (SWIFT) Update. He explained the importance of broadband, and provided an overview of Phase 1 of the SWIFT project. Mr. Hogan explained the next steps following Phase 1. He encouraged the Town to continue working with SWIFT.

Members of Council asked questions of Mr. Hogan and received responses.

Chair J. Innis thanked Mr. Hogan for his delegation.

Councillor J. Downey arrived at 1:23 p.m.

Tony Rosa, Resident, Town of Caledon provided a delegation regarding Staff Report 2017-104 regarding Caledon Centre for the Arts: Summary of Options. He expressed concern with the recommendation provided in the staff report. Mr. Rosa expressed

support for an arts centre to be located in a different location, with particular consideration for the Bolton Fire Hall and Caesar's Banquet Hall. He confirmed Stage Academy's partnership proposal and commitment to be an associate operator leading fundraising initiatives and applying for grants.

Members of Council asked questions of Mr. Rosa and received responses.

Chair J. Innis thanked Mr. Rosa for his delegation.

DEFERRED BUSINESS

The General Committee adopted the required procedural motion and resumed in Confidential Session in the Council Chamber at 1:55 p.m.

Moved by Councillor R. Mezzapelli – Seconded by Mayor A. Thompson

That General Committee shall go into confidential session under Section 239 of the Municipal Act for the following purposes:

Confidential Staff Report 2017-22 re: Personal matters about identifiable individuals – Committee of Adjustment Appointment;

Confidential Staff Report 2017-18 re: Personal matters about identifiable individuals – Seniors Task Force Appointment; and

Confidential Staff Report 2017-19 re: Personal matters about identifiable individuals – Walk of Fame Nominations.

Carried.

Mayor A. Thompson, Councillor N. deBoer, Councillor J. Downey, Councillor A. Groves, Councillor J. Innis, Councillor G. McClure, Councillor R. Mezzapelli, Councillor B. Shaughnessy, Chief Administrative Officer: M. Galloway, General Manager, Corporate Services/Town Clerk: C. deGorter, and Deputy Clerk: A. Fusco were present for this portion of the meeting.

General Committee adopted the required procedural motion at 2:05 p.m. and resumed in Open Session.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2017-22 REGARDING PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS – COMMITTEE OF ADJUSTMENT APPOINTMENT

That the following citizen be appointed as a member of the Committee of Adjustment.

- Debbe Crandall

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2017-18 REGARDING PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS – SENIORS TASK FORCE APPOINTMENT

That the following citizen be appointed as a member of the Seniors' Task Force:

- John Palmer

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2017-19 REGARDING PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS – WALK OF FAME NOMINATIONS

That Isabel Bassett be recognized as the 2017 honouree for the Caledon Walk of Fame.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

STAFF REPORTS

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-103 REGARDING SOUTH WESTERN ONTARIO INTEGRATED FIBRE TECHNOLOGY UPDATE

That the South Western Integrated Fibre Technology (SWIFT) Project and the Town's effort to facilitate the expansion of publicly accessible High Speed Internet services for residents and businesses within Caledon continue to be supported through the Broadband Levy; and

That the Mayor and Clerk be authorized to enter into the SWIFT Municipal Capital Contribution agreement, attached as Schedule "A" to Staff Report 2017-103.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-104 REGARDING CALEDON CENTRE FOR THE ARTS: SUMMARY OF OPTIONS

That staff be directed to refine the budgetary information for a Caledon Centre of the Arts at either the Bolton Fire Hall, the Caesar's Banquet Hall and Landmark Movie Theatre to be included as part of the 2018 budget deliberations.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

Councillor A. Groves left from 2:48 p.m. to 2:51 p.m.

Councillor G. McClure left from 2:50 p.m. to 2:52 p.m.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-111 REGARDING IMPACT ANALYSIS REGARDING THE TOWN'S APPROACH TO CEMETERIES.

That this be referred back to staff, to host a meeting with the various cemetery boards throughout the municipality and report back to Council.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

Councillor D. Beffort arrived at 2:58 p.m.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-106 REGARDING PROPOSED FENCE BY-LAW.

That Fence By-law 2005-36, as amended and Pool Enclosure By-law 2016-091 be repealed and replaced with the proposed Fence By-law attached as Schedule "A" to Staff Report 2017-106;

That a new fee in the amount of \$650.00 be added to the 2018 Fees By-law for the fence variance application and review process;

That the Delegated Authority By-law 2016-106 be amended to delegate authority to the Manager, Regulatory Services to administer the variance process and to delegate authority to the Chief Building Official to provide an approval in accordance with Part 5 of the proposed By-law;

That Staff be directed to examine the feasibility of implementing a Division Fence Bylaw; and

That Staff be directed to review any subdivision agreements as it relates to fencing and include as necessary for compliance to the by-law.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-101 REGARDING INDOOR BOCCE COURT NAMING RIGHTS.

That naming rights to the Indoor Bocce Courts located within Potts Park be named the DiGregorio Bocce Centre for a term of ten (10) years;

That the 2018 unavoidable budget increase for operating costs related to the indoor bocce facility at RJA Potts Memorial Park be adjusted to \$50,338 to reflect the additional revenue amount identified in this report; and

That the naming rights be included within the current Construction and Corporate Partnership Agreement.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

Councillor A. Groves left from 3:31 p.m. to 3:33 p.m.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-113 REGARDING PROPOSED BICYCLE ROUTE PILOT PROGRAM

That the Town of Caledon By-law No. BL-2015-058 ("Traffic By-law") be amended to include (i) a definition of bicycle routes and (ii) add Schedule 'N' identifying bicycle routes that are subject to Level of Service Objectives set out in this report ("Bicycle Routes"); and

That Staff be directed to enter into discussions with the Region of Peel regarding a potential designation of certain Regional roads as Bicycle Routes.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The Committee recessed from 3:42 p.m. to 3:47 p.m.

Councillor D. Beffort returned at 3:49 p.m.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-110 REGARDING PENALTY AND INTEREST ON LATE PROPERTY TAX PAYMENTS

That Staff Report 2017-110 regarding Penalty and Interest on Late Property Tax Payments be received; and

That By-law 2011-058 be amended to waive penalty and interest charges for extraordinary circumstances as outlined in Table 1 of Staff Report 2017-110.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-116 REGARDING WEST CALEDON VISITOR TRAFFIC MANAGEMENT COMMITTEE

That the West Caledon Visitor Traffic Management Committee be dissolved; and

That direction for future traffic/parking projects in West Caledon be provided to staff via Council resolution and/or budget allocation.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-92 REGARDING 2017 CAPITAL STATUS UPDATE REPORT

That the 57 capital projects listed in Schedule A to Staff Report 2017-92 be closed and the unaudited net capital project surplus of \$524,199.44 be transferred back to/(from) the original sources of funding;

That the scope of capital project 17-050 Road Engineering Design and Environmental Assessment be increased to include Stage Two Archaeological Assessment and the shortfall of \$48,607 be funded \$43,746.62 from Roads Development Charge Reserve and \$4,860.74 from Tax Funded Capital Contingency Reserve;

That a new capital project be created in the amount of \$100,000 for Quality Management Standards and Stormwater mapping, funded from the Ontario Clean Water and Wastewater Fund Grant (\$75,000) and from the Tax Funded Capital Contingency Reserve (\$25,000);

That a new capital project in the amount of \$16,000 be created for the emergency pool boiler replacement at the Mayfield Recreation Complex, funded from the Tax Funded Capital Contingency Reserve;

That additional funding for capital project 16-177 Transit Feasibility Study in the amount of \$13,941 be funded from the Tax Funded Capital Contingency Reserve; and

That capital project 12-012 Mayfield West Comprehensive Adaptive Management Plan be increased by \$90,000 and be funded from the Comprehensive Adaptive Management Plan Reserve.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

NOTICES OF MOTION

The General Committee recommends adoption of the following recommendation:

UPLOAD OF ALBION-VAUGHAN ROAD

Whereas Albion-Vaughan Road is a boundary road under the jurisdiction of the Town of Caledon, in the Region of Peel and the City of Vaughan, in the Region of York;

Whereas Albion-Vaughan Road, with an average annual daily traffic of 13,000 to 16,000 vehicles of which 7% to 8% is truck traffic, serves as an arterial road for commuters and goods movement;

Whereas the truck prohibition on Highway 50/Queen Street and King Street has likely resulted in an increase in truck traffic along Albion-Vaughan Road in addition to diverting truck traffic to the Emil Kolb Parkway;

Whereas the Region of Peel is best suited to handle the planning, maintenance and requirements of goods movement roads across the regional network;

Whereas the Vaughan portion of Albion-Vaughan Road may be uploaded to the Region of York;

Whereas Highway 50/Queen Street, in Caledon, is a road under the jurisdiction of the Region of Peel;

Whereas the Region and the Town has jointly completed a Bolton Transportation Master Plan study that recommended transportation infrastructure improvements; and

Whereas the Town of Caledon has a committed interest in the long term planning and enhancement of Bolton (including the section of Highway 50/Queen Street, from King Street to Queensgate);

Now therefore be it resolved that the Town of Caledon requests that the Region of Peel consider the following:

- 1) An upload of Albion-Vaughan Road from the Town of Caledon to the Region of Peel;
- 2) A download of Highway 50/Queen Street, from King Street to Queensgate Boulevard, from the Region of Peel to the Town of Caledon; and
- 3) Implement the recommendations identified within the Bolton Transportation Master Plan.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

Mayor A. Thompson left from 4:26 p.m. to 4:29 p.m.

FEASIBILITY OF ENACTING A BY-LAW TO PROHIBIT AND REGULATE UNDESIRABLE ODOURS

The General Committee discussed and debated this matter and the motion was lost. Therefore this matter resulted in no further action.

CORRESPONDENCE

Members of Council provided comments concerning Memorandum to Council from Carey deGorter, General Manager, Corporate Services dated September 26, 2017 re: Kingsview Parkette – Update, letter from Mike Galloway, Chief Administrative Officer, Town of Caledon dated September 19, 2017 re: Bolton Commuter GO Rail Service, Request to Present from Dan O'Reilly, Resident, Town of Caledon re: Review of Firearms Discharge By-law, and Memorandum to Council from Heather Haire, Treasurer, Finance and Infrastructure Services dated September 26, 2017 re: Council Remuneration Update.

Members of Council received responses from staff.

The General Committee recommends adoption of the following recommendation:

REQUEST TO PRESENT FROM DAN O'REILLY

That Dan O'Reilly be invited to provide a presentation to Council concerning Review of Firearms Discharge By-law.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

COUNCIL REMUNERATION UPDATE

That staff be directed to prepare a report regarding Council Remuneration for 2019.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

CONFIDENTIAL SESSION

The General Committee adopted the required procedural motion and resumed in Confidential Session in the Council Chamber at 5:11 p.m.

Moved by Mayor A. Thompson – Seconded by Councillor J. Downey

That General Committee shall go into confidential session under Section 239 of the Municipal Act for the following purposes:

Confidential Staff Report 2017-24 re: Advice subject to solicitor-client privilege and litigation, including communications necessary for that purpose – 12423 Heart Lake Road, Caledon (Ward 2); and

Confidential Staff Report 2017-26 re: A proposed or pending acquisition of land by the municipality or local board – 13068 Humber Station Road

Carried.

Mayor A. Thompson, Councillor D. Beffort, Councillor N. deBoer, Councillor J. Downey, Councillor A. Groves, Councillor J. Innis, Councillor G. McClure, Councillor R. Mezzapelli, Councillor B. Shaughnessy, Chief Administrative Officer: M. Galloway, General Manager, Corporate Services/Town Clerk: C. deGorter, Deputy Clerk: A. Fusco, and Town Solicitor: K. Stavrakos were present for this portion of the meeting.

General Manager, Finance and Infrastructure Services: F. Wong joined at 5:25 p.m.

General Committee adopted the required procedural motion at 5:52 p.m. and resumed in Open Session.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2017-24 RE: ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE AND LITIGATION, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE – 12423 HEART LAKE ROAD, CALEDON (WARD 2)

That staff be directed to seek status in proceedings before the Ontario Superior Court of Justice (Court File No. CV-17-3705-00) as set out in Confidential Staff Report 2017-24.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2017-26 RE: A PROPOSED OR PENDING ACQUISITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD – 13068 HUMBER STATION ROAD

That Confidential Staff Report 2017-26 regarding a proposed or pending acquisition of land by the Town be received;

That staff be directed to negotiate the terms of the agreement as directed and report back to Council; and

That Town staff be authorized to draw from the Surplus Land Sale Reserve for professional fees in relation to the acquisition of the subject property to an upset limit of \$30,000.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on October 10, 2017.

ADJOURNMENT

The Committee adjourned at 5:54 p.m.