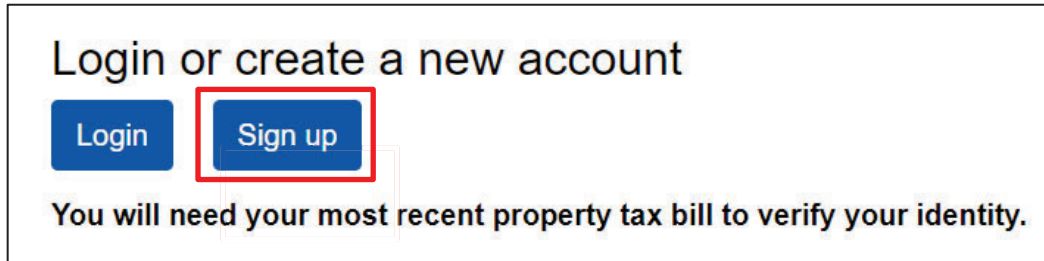


# Sign up for a new account

1. Open your browser and go to the [Town of Caledon Property Tax Portal](https://caledon.ca/tax) (visit [caledon.ca/tax](https://caledon.ca/tax))
2. On the Tax Portal homepage, click on **Sign Up**



3. In the Create New User page, enter and confirm your email address:
  - o This email address will be used to login to the Town of Caledon Property Tax Portal.
4. Enter and confirm a password that meets the security requirements:
  - o Contains a number
  - o Contains a lower-case letter
  - o Contains an upper-case letter
  - o Contains a total of at least 12 characters
5. Once you've completed all the required fields, click **Create New User**.

Create New User

\* = Required

1. Password must contain a number.
2. Password must contain a lower case letter.
3. Password must contain an uppercase letter.
4. One of the following special characters must be used: ~!@#\$%^&\*()\_+={}|:;<>.,?`
5. Password must be at least 12 characters in length.

Login

\* Email Address:  ✖  
Must not be empty.

\* Confirm Email Address:

\* Password:

\* Confirm Password:

Create New User

6. A verification email will be sent to the address you provided. Please verify your email address by clicking the link in this email. You will then be directed back to the homepage to login.